

CS-18-267

John A. Crawford - Clerk Services  
RCVD AUG 27 2019 12:13 PM  
John A. Crawford - Clerk Services

## CHANGE ORDER APPROVAL FORM

PROJECT: S. 14<sup>th</sup> Street Improvements (Sadler Road to Amelia Island Parkway) – CEI Services Extension Request

CHANGE ORDER NUMBER: 2

DATE: 5/21/19

CONTRACT NUMBER: CM2418-WA04

TO CONTRACTOR: CDM Smith, Inc.

Reason for Change Order: Extension Request for Overtime on Project

Detail: Due to unexpected overtime on the project, CDM Smith, Inc. respectfully submits this CEI services extension request for the referenced project. CDM Smith, Inc. requests an additional fifty (50) hours of inspection services be added to the agreement; bringing the total contract amount to \$128,302.90, an increase of \$5,778.50. This extension request will cover CEI services through the current estimated completion of the S. 14th Street Improvements (Sadler Road to Amelia Island Parkway) project. A copy of the Fee Proposal reflecting the additional fifty (50) hours of service is attached hereto. Compensation will be via contract billing rates for hours authorized by the County and all unused funds will belong to Nassau County. Overtime amount will be reimbursed to County by Contractor (Florida Infrastructure, Inc.)

Original Work Authorization (WA04) Sum.....	\$	<u>97,547.24</u>
Net Change by Previous Change Orders.....	\$	<u>24,977.16</u>
Contract Sum Prior to this Change Order.....	\$	<u>290,390.74</u>
 Amount of This Change Order (Add).....	 \$	 <u>5,778.50</u>

New Work Authorization Sum including this Change Order.....	\$	<u>128,302.90</u>
New Contract Sum including this Change Order.....	\$	<u>418,693.64</u>

RCVD OMB  
'19 JUN 18 PM3:53

Account #: 63470541-56336<sup>024</sup>S14SR

APPROVED BY:   
County Engineer, LAURA A. BORGES

DATE: 6/17/19

APPROVED BY:   
Grayson Hagins, Contract/Purchasing Manager

DATE: 6/25/19

APPROVED BY:   
Megan Diehl, Director, Office of Management & Budget

DATE: 6/26/19 RCVD OMB  
'19 AUG 26 PM4:13

APPROVED BY:   
Michael Mullin, County Manager

DATE: 7/5/19

RCVD AUG 27 2019 12:13 PM  
John A. Crawford - Clerk Services



April 23, 2019

Mr. Robert Companion  
Transportation Engineer  
Engineering Services Department  
Nassau County, Florida  
96161 Nassau Place  
Yulee, FL 32097

Re: 14<sup>th</sup> Street Improvements (Amelia Island Parkway to Sadler Road) — CEI Services  
Extension Request for Overtime on Project

Dear Mr. Companion,

Due to unexpected overtime on the project, CDM Smith respectfully submits this CEI Services extension request for the referenced project. CDM Smith requests an additional fifty hours of inspection services be added to the agreement; bringing the total contract amount to \$128,302.90, an increase of \$5,778.50. This extension request will cover CEI services through the current estimated completion of the 14<sup>th</sup> Street Improvements project. We have attached to this letter, the Fee Proposal reflecting the additional 50 hours. Compensation will be via contract billing rates for hours authorized by the County and all unused funds will belong to Nassau County.

We look forward to providing the County continued quality support. Thank you for your confidence in CDMSmith.

Sincerely,

William M  
Glennon

Digitally signed by  
William M Glennon  
Date: 2019.04.23  
11:34:07 -04'00'

William M. Glennon, P.E.  
Senior Project Engineer

Attachments: Fee Proposal

*RTZ*  
*06/13/2019*  
*WJG*  
*6/12/19*



April 23, 2019  
 CEI Support  
 Nassau County 14th Street Improvements  
 Full CEI Services  
 Consultant Amendment for Overtime  
 FPN: 434588-1-54-01

Employee Classification	OT Allowed			
		Manhours	Billing Rate	Cost
Sr. Project Engineer	N	0.00	\$ 169.02	\$ -
Project Administrator	N	0.00	\$ 111.26	\$ -
Sr. Inspector	Y	0.00	\$ 98.64	\$ -
Sr. Inspector OT	Y	50.00	\$ 115.57	\$ 5,778.50
Inspector	Y	0.00	\$ 71.66	\$ -
Inspector OT	Y	0.00	\$ 83.95	\$ -
CSS	Y	0.00	\$ 70.52	\$ -
Lab Testing (CSI) (Estimated)	N			\$ -
<b>TOTAL LIMITING AMOUNT</b>				<b>\$ 5,778.50</b>

CEI Support

1. Consultant to provide full CEI Services including Contract Administration, On-Site Inspection, LAB Testing and Compliance
2. Inspector provided to supplement full time Senior Inspector for potential day/night time operation conflicts and to mitigate overtime.

## Grayson Hagins

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**From:** Robert Companion  
**Sent:** Wednesday, May 08, 2019 2:16 PM  
**To:** Grayson Hagins  
**Cc:** Shelley Caldwell; Amber Carter  
**Subject:** Re: Amendment 1 for 14th St Improvements/Overtime  
**Attachments:** CM2418 CEI Amendment No. 2 CDM Smith 2019 0419.pdf

I have notified Larry Brantley, of Florida Infrastructure, that the overtime cost (the total of this amendment) is their responsibility by Contract. Please proceed with this amendment. Thank you.

**Robert T. Companion**  
**Transportation Engineer**  
Nassau County Public Works  
96161 Nassau Place  
Yulee, FL 32097  
904-530-6225 Phone  
904-491-3611 Fax  
rcompanion@nassaucountyfl.com

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**From:** Robert Companion  
**Sent:** Thursday, April 25, 2019 9:25:25 AM  
**To:** Grayson Hagins  
**Cc:** Shelley Caldwell; Amber Carter  
**Subject:** Re: Amendment 1 for 14th St Improvements/Overtime

Agreed. I will let them know.

**Robert T. Companion**  
**Transportation Engineer**  
Nassau County Public Works  
96161 Nassau Place  
Yulee, FL 32097  
904-530-6225 Phone  
904-491-3611 Fax  
rcompanion@nassaucountyfl.com

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**From:** Grayson Hagins  
**Sent:** Thursday, April 25, 2019 9:24:58 AM  
**To:** Robert Companion  
**Cc:** Shelley Caldwell; Amber Carter  
**Subject:** RE: Amendment 1 for 14th St Improvements/Overtime

I think it's probably a good idea to make them aware before we confirm to CDM Smith that they can bill us for this amount. I would hate to move forward with this and there be some kind of push back.

**Grayson Hagins**

Contract/Purchasing Manager  
Nassau County Board of County Commissioners  
96135 Nassau Place, Suite 6  
Yulee, FL 32097  
ghagins@nassaucountyfl.com  
(904) 530-6040

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**From:** Robert Companion  
**Sent:** Thursday, April 25, 2019 9:22 AM  
**To:** Grayson Hagins <ghagins@nassaucountyfl.com>  
**Cc:** Shelley Caldwell <scaldwell@nassaucountyfl.com>  
**Subject:** Re: Amendment 1 for 14th St Improvements/Overtime

They are supposed to be by contract. I have not let the contractor know this yet. Should I notify Florida Infrastructure?

**Robert T. Companion****Transportation Engineer**

Nassau County Public Works  
96161 Nassau Place  
Yulee, FL 32097  
904-530-6225 Phone  
904-491-3611 Fax  
[rcompanion@nassaucountyfl.com](mailto:rcompanion@nassaucountyfl.com)

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**From:** Grayson Hagins  
**Sent:** Thursday, April 25, 2019 9:18:35 AM  
**To:** Robert Companion  
**Cc:** Shelley Caldwell  
**Subject:** RE: Amendment 1 for 14th St Improvements/Overtime

Also, just to confirm, the Contractor will be reimbursing us correct?

**Grayson Hagins**

Contract/Purchasing Manager  
Nassau County Board of County Commissioners  
96135 Nassau Place, Suite 6  
Yulee, FL 32097  
[ghagins@nassaucountyfl.com](mailto:ghagins@nassaucountyfl.com)  
(904) 530-6040

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**From:** Robert Companion  
**Sent:** Thursday, April 25, 2019 9:03 AM  
**To:** Grayson Hagins <[ghagins@nassaucountyfl.com](mailto:ghagins@nassaucountyfl.com)>  
**Cc:** Shelley Caldwell <[scaldwell@nassaucountyfl.com](mailto:scaldwell@nassaucountyfl.com)>  
**Subject:** Fw: Amendment 1 for 14th St Improvements/Overtime

Grayson,

This was the additional CDMSmith amendment for 14th Street CEI services. The difference is the cost is for overtime which is the responsibility of the contractor. Let me know what you need on my end to get it processed.

**Robert T. Companion**  
**Transportation Engineer**  
Nassau County Public Works  
96161 Nassau Place  
Yulee, FL 32097  
904-530-6225 Phone  
904-491-3611 Fax  
[rcompanion@nassaucountyfl.com](mailto:rcompanion@nassaucountyfl.com)

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**From:** Glennon, William M. <[glennonwm@cdmsmith.com](mailto:glennonwm@cdmsmith.com)>  
**Sent:** Tuesday, April 23, 2019 11:35 AM  
**To:** Robert Companion  
**Cc:** Rozycki, Quintin R.  
**Subject:** RE: Amendment 1 for 14th St Improvements/Overtime

Robert,

Please find attached Amendment for OT Services performed on the referenced project from January 7, 2019 to present.

Thank you  
Bill

Bill Glennon  
904.383.9126 cell  
[cdmsmith.com](http://cdmsmith.com)

**CDM  
Smith**



**From:** Robert Companion <[rcompanion@nassaucountyfl.com](mailto:rcompanion@nassaucountyfl.com)>  
**Sent:** Monday, April 22, 2019 12:03 PM  
**To:** Glennon, William M. <[glennonwm@cdmsmith.com](mailto:glennonwm@cdmsmith.com)>

**Cc:** Rozycki, Quintin R. <[rozyckiqr@cdmsmith.com](mailto:rozyckiqr@cdmsmith.com)>  
**Subject:** Re: Amendment 1 for 14th St Improvements/Overtime

Bill, Mr. Mullin signed the amendment today as interim Public Works Director, it still have some routing to go through.

Please send me the amendment for Wes' hours to get that started.

**Robert T. Companion**  
**Transportation Engineer**  
Nassau County Public Works  
96161 Nassau Place  
Yulee, FL 32097  
904-530-6225 Phone  
904-491-3611 Fax  
[rcompanion@nassaucountyfl.com](mailto:rcompanion@nassaucountyfl.com)

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**From:** Glennon, William M. <[glennonwm@cdmsmith.com](mailto:glennonwm@cdmsmith.com)>  
**Sent:** Monday, April 22, 2019 8:42:37 AM  
**To:** Robert Companion  
**Cc:** Rozycki, Quintin R.  
**Subject:** Amendment 1 for 14th St Improvements/Overtime

Good Morning Robert,

Please let me know the status of the Amendment at your earliest convenience.

Also, I left you a voicemail and let you know Wes has about 50 hours of Overtime on this Contract. Typically, per the contract Nassau County back charges the Contractor for any Overtime.

Would you like us to prepare an Amendment for review?

Thank you  
Bill

**William M. Glennon, PE**  
Senior Project Engineer  
CDM Smith  
7029-1 Commonwealth Ave, Jacksonville, FL 32220  
904.781.8131 office  
904.383.9126 cell  
[cdmsmith.com](http://cdmsmith.com)



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